#### DATA PROTECTION AND DISCLAIMER

Data collected from users to this App is processed by us ("we" or "us") as provider of this service. Protection of your personal data is of great importance to us. We handle your data with the utmost diligence and in compliance with the applicable statutory data protection laws and postal legislation.

This Privacy Policy contains information for you about our data processing methods. We explain what data will be processed by us whenever you access this website.

### 1. WHO IS THE OWNER OF THE DATA COLLECTED?

The owner of data collected is the client.

#### 2. WHAT TYPE OF DATA IS COLLECTED?

2.1 In accordance with the generally accepted practice, certain data, such as IP addresses and other usage information are collected automatically by our web analytics software, as well as evaluated and processed anonymously. By using this website, you consent to the collection, use and disclosure of such data in accordance with the terms of this data protection declaration.

## 2.2 Automatic logging

Our web servers automatically log every visit in a temporary log file. User-specific data (such as the IP address of the requesting computer, identification data of the browser used, the operating system of the requesting computer, the amount of data transferred, the name of the Internet Service Provider, the date and time of access) and technical data (such as the name and URL of the referring web page when the website was accessed via a link and, additionally, the search term if it was accessed via a search engine) are logged and analyzed anonymously. First and foremost, this data is needed to enable the use of our content (connection set-up), and is also used for system-related purposes, such as technical administration and system security.

We do not use your data for any other purposes, unless you have given your express consent to additional data processing when using certain services.

## 3. HOW DO WE USE YOUR DATA?

- 3.1 Collecting data helps us to develop and improve our App and to optimize our services. We will use the data we collect about you for the following purposes:
- 3.1.1 To enable your use of our App.
- 3.1.2 For internal management of the App, for example technical administration and maintenance of system security.
- 3.1.3 To optimize user friendliness, we collect statistics on user behaviour on our App. This data is analyzed anonymously (see also section 4.4)

#### 4. WILL WE SHARE YOUR DATA WITH SOMEONE ELSE?

Personal data is not transferred to third parties or otherwise transmitted without your expressed consent. This excludes the transmission of personal data to governmental institutions and authorities as well as to private persons with a right thereto based on the law, court orders or regulatory decisions, as well as its transfer to governmental institutions for the purposes of taking legal action or prosecution should our legally protected rights be challenged.

#### 5. YOUR RIGHT

## 5.1 Right to access and information

For any questions regarding the processing of your data, please contact us. Should you wish to contact us by e-mail, please note that e-mails will be in an unencrypted form and will therefore be susceptible to the security risks typically associated with such methods of communication.

# 5.2 Amendment, blocking and deletion / withdrawal of consent

If you would like any data to be amended, blocked or deleted, please apply in writing us together with a copy of your passport or ID to the following address. If the deletion of any data is not permitted for statutory or contractual reasons or by commercial or tax law, in particular by statutory retention periods, the data will be blocked instead of deleted.

### 7. HOW SECURE IS YOUR DATA?

The data we collect and save is treated confidentially and, using appropriate technical and organizational precautions, protected from loss or manipulation as well as from unauthorized access by third parties.

Login information exchanged between your hardware and us is encrypted. We do not accept liability for any unauthorized access or loss or personal data that is beyond our control. Our website may contain links to other digital solutions which are outside our control and are not covered by this Privacy Policy. If you access other digital solutions using the links provided, the operators of these digital solutions may collect information from you which will be used by these operators in accordance with their privacy policy, which may differ from ours.

## 8. CHANGES TO THE PRIVACY POLICY

Changes to this Privacy Policy may be required from time to time, for example due to the ongoing development of our website or as a result of changes in legislation. We therefore reserve the right to change the Privacy Policy at any time, with effect from a future date. Accordingly, we recommend that you re-read this Privacy Policy on a regular basis. This Privacy Policy was last updated on: 13<sup>th</sup> March 2020